

VILLAGE OF EAGLE PERSONNEL AND FINANCE COMMITTEE MEETING
MINUTES
(Approved)

Call to Order/Open Meeting Law requirements: R. Spurrell called the meeting to order at 4:00 pm on November 10, 2015. Open meeting laws were confirmed as being met.

Roll Call: L. Neuburg, G. Hein and R. Spurrell were all present.

Review/Approval of Minutes: L. Neuburg asked for clarification in the wording for the line item about impact fees and noted a typo. L. Neuburg motioned to approve the September 16, 2015 minutes as amended. Motion seconded by G. Hein. Motion carried unanimously (3 – 0).

Discussion/action to update the Village of Eagle HR Policy: R. Spurrell stated that even though the policy was just updated last month; a few new areas of concerns were found out about in the last month. Therefore a draft was presented with edits. The edits were reviewed and modified. L. Neuburg motioned to present the HR policy as amended to the Village Board with a recommendation for approval. Motion seconded by G. Hein. Motion carried unanimously (3 – 0).

Discussion/action to update the Long Term Planning of the Village of Eagle: R. Spurrell stated that with recent changes in the Village of Eagle, specifically things like purchasing a new plow truck and utility truck for DPW, he thought the long term planning for the Village of Eagle should be reviewed and updated. R. Spurrell also stated that he did not have a draft done yet therefore recommended to have this item on next month's P&F meeting's agenda. The committee agreed.

Set date for evaluations for Clerk/Treasurer and Deputy Clerk/Deputy Treasurer: R. Spurrell stated the P&F committee needs to have evaluations for the clerk/treasurer and the deputy clerk/deputy treasurer done before the December board meeting. R. Spurrell recommended Wednesday because both the clerk/treasurer and the deputy clerk/deputy treasurer work on Wednesday afternoons. The committee set a date and time for November 18, 2015 at 3:15 pm.

Adjournment: L. Neuburg motioned to adjourn. Motion seconded by G. Hein. Motion carried unanimously (3 – 0). R. Spurrell adjourned the meeting at 4:27 pm.